

**SPRING HILL METROPOLITAN DISTRICT NOS. 1-4
JOINT REGULAR MEETING**

Thursday, October 24th, 2024 at 2:30 p.m.

Via Teleconference

<https://springhillmetrodistrict.com/>

Sarah Hunsche, President	Term to May 2027
Corey Elliott, Secretary	Term to May 2025
Christian M. Janke, Treasurer	Term to May 2025
Christopher Elliott, Assistant Secretary	Term to May 2025
VACANT	Term to May 2027

Join Zoom Meeting

<https://us06web.zoom.us/j/84712028260?pwd=HWpeXbHPTTjbx bEcUGI8U1z4NIjUnj.1>

Meeting ID: 847 1202 8260

Passcode: 606332

Call-in Number:+1-720-707-2699

NOTICE OF JOINT REGULAR MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
5. Consent Agenda
 - a. Approval of Minutes from March 28, 2024 Special Meeting (**enclosure**)
 - b. Approval of Minutes from July 25, 2024 Annual Meeting (**enclosure**)
 - c. Ratification of 2023 Annual Report (**enclosure**)
 - d. Ratification of 2023 Audit (District No. 3) (**enclosure**)
 - e. Ratification of Independent Contractor Agreement with Heatherly Creative for Website Accessibility and Remediation Services (**enclosure**)
 - f. Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2025 (**enclosure**)
6. Legal Matters
 - a. Consider Approval of Resolution Adopting a Website Accessibility Policy and Designating a Compliance Officer (**enclosure**)
 - b. Consider Adoption of 2025 Annual Administrative Resolution (**enclosure**)
 - c. Consider Approval of Amended and Restated Public Records Request Policy (**enclosure**)

- d. Discussion Regarding Document Inventory and Make a Final Determination for Remediation of District Documents
 - i. Consider Approval of Proposal from Heatherly Creative for Website Maintenance and Accessibility Services (**enclosure**)
 - e. Consider Adoption of Resolution Calling May 6, 2025 Election (**enclosure**)
 - f. Other Legal Matters
7. Financial Matters
- a. Consider Approval of Claims and Schedule of Cash Position (**enclosure**)
 - b. Conduct Public Hearing on 2024 Budget Amendment and Consider Adoption of Resolution Amending 2024 Budget (if necessary)
 - c. Conduct Public Hearing on 2025 Budget and Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds (**enclosure**)
 - d. Consider Approval of Master Service Agreement and Special Districts Preparation Scope of Work and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (**enclosure**)
 - e. Consider Approval of Engagement Letter with BiggsKofford to prepare 2024 Audit (District No. 3) (**enclosure**)
 - f. Other Financial Matters
8. Other Business
- a. Discussion regarding November 28th Board Meeting
9. Adjourn